

# Mid-Year Report



Submit the following report to our office **via email only** to: [reports@cfbroward.org](mailto:reports@cfbroward.org). Please identify your report in the subject line of the email using the following format: Mid-Year Report, organization name. **For example: Mid-Year Report, ABC Nonprofit**

<b>Organization Name</b>			
<b>Project Name</b>			
<b>Person submitting</b>			
<b>Email</b>		<b>Phone Number</b>	
<b>Grant Number</b>		<b>Grant Amount</b>	
<b>Grant Period</b>		<b>Report Date</b>	

Please provide high resolution picture(s) directly to us via a Dropbox link. The pictures will help share the success of your project with our Donors. **Do not attach pictures to this report when submitting it!**

**Grant Purpose -** (Enter the grant purpose statement from your grant agreement here):

**Project Outcome(s):**

Below list the outcome(s) **as stated in the grant agreement** and report the results that have been accomplished toward reaching the specific program goals and objectives as outlined and how were they measured. Please use verifiable quantities **and** percentages to describe the progress.

**Outcome #1:**

**Measurement(s):**

**Outcome #2:**



**Measurement(s):**

**Outcome # 3:**

**Measurement(s):**

**Outcome #4:**

**Measurement(s):**

**Challenges or Obstacles:**

Have there been any challenges or obstacles that have prevented your program from being implemented as described in the grant. If yes, please describe below.

**Project Progress:**

Below, please describe the project progress over the past six months; based on the outcome(s) listed previously.

Would you consider your project a success so far? Why? Why not? Please explain below:

**Share at least one success story with us. Word limit - 150 words or less per story. (Write this as if it were a news article addressing who, what, where, when, how, and the impact project has had.)**

**Project Budget:**

Please provide a budget narrative with expenditures outlined for the project.